

California's Learn the Signs. Act Early. State Systems Grant **Deputy Ambassador** Project!

As part of the Learn the Signs. Act Early. State Systems Grant, CAPTAIN Cadre have been recruited to serve as Deputy Ambassadors for their regions. Deputy Ambassadors have two primary roles.

LTSAE Deputy Ambassadors will:

- 1) Support the development and distribution of regional LTSAE Milestone Moments brochures**
 - A draft of each regional brochure has been developed (1 in English and 1 in Spanish) by the UC Davis MIND Institute and sent to the Deputy Ambassadors for each region.
 - Deputy Ambassadors are responsible for proofing the brochure, testing the active links, running it by your regional team members and giving final approval for printing for their region.
 - The UC Davis MIND Institute will order the initial print run and send the finished printed brochure to Deputy Ambassadors.
 - Deputy Ambassadors should work on a distribution plan as part of the Regional CAPTAIN Plan/Goals for the year.
 - Brochures will be distributed throughout the region based on the regional distribution plan.
 - Deputy Ambassadors will report the distribution of brochures via emailed survey on an annual basis.

- 2) Provide LTSAE presentations in your CAPTAIN Region**
 - LTSAE State Ambassadors will provide a training at the annual summit to further familiarize Deputy Ambassadors with LTSAE materials and training resources and how to use them in their trainings.
 - Deputy Ambassadors will receive a LTSAE binder with sample materials to use at presentations.
 - Deputy Ambassadors will be provided with information on how to order LTSAE materials through the CDC.
 - Deputy Ambassadors will report any training or presentations that they have provided within their CAPTAIN Region on an annual basis through the CAPTAIN Cadre survey.